



## Green Fund - Application Form

# Somers Town Big Local Greening Fund

The Somers town Big Local Greening Committee is funding greening projects that are resident-led in Somers Town.

- The STBL Green Fund will provide support of up to £3,000 per award.
- This funding is intended to support the immediate needs of our communities in response to the COVID-19 situation.

The deadline for this funding scheme is **Monday 26th November**.

If you need any support with your application please email [kiloran@globalgeneration.org.uk](mailto:kiloran@globalgeneration.org.uk) or send a message to 07960622446. We will offer appointment slots for you to meet Story Garden staff in person or on the phone to discuss project costs and any other support needed to complete the application.

Please send your completed Application Form to Kiloran O'Leary, Story Garden Manager for Global Generation by email [kiloran@globalgeneration.org.uk](mailto:kiloran@globalgeneration.org.uk)

### Who can apply?

- Community groups, resident groups of 5+, TRAs or voluntary organisations/groups based and actively working within Somers Town ward NW1 postcodes.
- If you're not sure if you live in Somers Town please get in touch.
- Community groups applying for funding do not need to be registered charities;
- The fund is open to all, regardless of whether you've previously received funding through STBL.
- We will limit funding to one award per group, to ensure fairness and spread of funding

### What will the scheme fund?

- Materials and labour for creation and improvement of green spaces.
- Greening projects that are beneficial to the environment including people, animals and plants - i.e. not using weed killers, pesticides etc.
- Green spaces that have a maintenance plan - i.e near water sources and maintained by a group of residents
- Greening projects that are achievable with a clear timeline.

### The scheme will not fund:

- Projects that do not benefit the local community within Somers Town.
- Projects that have no clear 'greening'.
- Projects that have no clear plan for obtaining permissions
- Projects that have no plan for long term maintenance.
- Individuals, Political activities, Promotion of religion
- Expenditure already made

What is the process?

The deadline to apply is **Monday 23rd November** and decisions will be communicated by Friday 4th December 2020.

All applications will be considered by a resident majority panel, comprising local resident volunteers from St Pancras and Somers Town ward, chaired by staff from Story Garden.

Successful applicants will receive their grant from STBL via reimbursement of receipts or paying invoices on the group's behalf.

We anticipate that we will receive a high number of applications to fund. Unfortunately, we will not be able to fund every application.

**Name of group**

**Address**

	Postcode:
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**Name and address of lead contact**

**Daytime contact details**

	Phone:
	Email:

**About your group**

Where is your group based?	
Does your organisation/group have a set of rules or a constitution? If YES, please include these with your application	
Do you have annual accounts? If YES, please include the latest accounts with your application	

**About your project**

Where is the space that you want to do your greening project? <i>If you have a grid reference that would be handy. Or send photos to Kiloran's work phone whatsapp on 07960622446</i>
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<p>Please give us a brief description of your greening project  <i>Is the focus on growing food, flowers and attractive plants, hedging or lawns?  Will you be planting straight into the ground or in containers?</i></p>
<p>Who will use the green space and where is the space?  <i>For example, children, older people, people living in a particular area.  Is it a communal area or a private area?</i></p>
<p>How much support have you gained for this project? How many local residents have you spoken to about this?  <i>Please give specific details</i></p>
<p>Do you need permission to do this greening? Have you made any steps to get permission yet? <i>i.e from the council or housing association</i></p>
<p>How many people will take part in your project?</p>
<p>How will the green space be maintained?</p>
<p>When will the green project start and when do you think it will be finished?</p>
<p>Why do you think this green project is needed?</p>

**How much money do you need? (max £3,000)**

**Please give us a breakdown of the project costs**

*(This could include things such as: plants, screws, carpenter, training or equipment costs, publicity etc. Please be as specific as possible, for example “Lavender plants £5 each x 5 = £25”. Costs should include VAT where this is applicable.)*

Item	£
<b>TOTAL</b>	£

**Further information**

If there is any more information you feel is relevant to this application, please tell us here. You can continue on a separate sheet if you need to.

**How did you hear about the Greening Fund Please tick.**

Flyer through the door	<input type="checkbox"/>
Poster	<input type="checkbox"/>
Social Media	<input type="checkbox"/>
Somers Town Big Local	<input type="checkbox"/>
Word of mouth	<input type="checkbox"/>
Story Garden/Global Generation Staff	<input type="checkbox"/>
Other – please specify	<input type="checkbox"/>

**SIGNATURES**

We confirm that to the best of our knowledge all the information given in the Application Form is true and correct. We agree on behalf of our organisation/group to comply with the conditions of the grant set out below.

<b>1. Name:</b>	<b>Signature:</b>
<b>Position in group:</b>	<b>Date:</b>
<b>2. Name:</b>	<b>Signature:</b>
<b>Position in group:</b>	<b>Date:</b>

<b>CHECKLIST</b>	
Have you completed all the questions on the Application Form?	
Have you signed the Application Form?	
Have you enclosed your:	
<ul style="list-style-type: none"> <li>● Constitution/rules (if you have these)</li> <li>● Latest Statement of Accounts (if you have these)</li> </ul>	

**Please read the conditions of the grant below:**

If you are successful in your grant application, the following conditions apply.

You must:

- use the grant only for the purpose set out in your application and approved by the Greening Committee
- Please note that the grant application will be paid via Global Generation (who pay for materials on behalf of the growing group and invoice the Big Local Greening Committee) or in return for receipts for materials from the growing group
- ensure that you have Public Liability Insurance to cover any public events, staff and volunteers
- comply with any relevant legislation that affects the project e.g. health and safety, protection of children, safeguarding etc.
  - DBS – if your project involves work and/or contact with children, young people under 18 years old and/or vulnerable adults you must ensure that any staff and/or volunteers working unsupervised with children, young people or vulnerable adults have a Disclosure and Barring Service (DBS) Check
  - Safeguarding - if your project involves work and/or contact with children, young people under 18 years old and/or vulnerable adults you must have a safeguarding policies in place that are appropriate to your organisation’s work and your project

- o Health and safety – you must consider the health and safety implications of your project and carry out a risk assessment if necessary
- ensure that the planned activity does not discriminate on the grounds of gender, gender identity, race, religion or belief, sexual orientation, age, or disability
- complete a project evaluation form
- tell the Greening Committee if we receive funding for the same project (or for the same elements of the project) from another source. If we receive more funding than we need for the project, we may have to repay part or all of the grant to the Greening Committee
- tell the Greening Committee if we think we won't spend the full grant by the end of the grant period.